



**Bellarmino**  
College Preparatory

## **Grounds Maintenance Technician**

*Bellarmino College Preparatory, a Jesuit secondary school, has been educating young “men for and with others” in the tradition of St. Ignatius Loyola, founder of the Society of Jesus, since 1851.*

The Grounds Maintenance Technician is responsible for the general maintenance and appearance of the grounds, gardens, parking lots and walkways of all school owned property. This includes regular trash removal and event setup and tear down.

He/she will work in a team environment to create and consistently maintain a pleasant and esthetically appealing outdoor environment that is beautiful, well-manicured, orderly, safe and well maintained for students, employees and visitors.

Bellarmino complies with the American with Disabilities Act (ADA) and considers reasonable accommodations that may be necessary to perform the essential functions of the job.

### **Responsibilities:**

- On a regular basis, operate equipment and machinery to cut lawns, clean parking lots, walkways, and general maintenance of athletic field areas
- Maintain and care for all grass, plants, bushes, and trees
- Trim tree limbs and clean flower beds
- Rake, mulch, and compost leaves and other organic debris
- Fertilize on a regular basis using environmentally friendly/organic materials
- Maintain irrigation system(s) to ensure proper watering times, water coverage and minimize leaks and/or overspray
- Trash collection
- Provides general landscape or other maintenance tasks as required
- Other duties as may be assigned

### **Minimum Qualifications:**

- High School Diploma or General Education Development (GED) certificate, and 5 years' experience as a gardener or landscaper focusing on planting, trimming, and maintaining grounds areas
- Knowledge of grounds maintenance activities and procedures, various gardening, trimming, and cutting tools and equipment, maintenance and repair, safety standards and practices; proper methods of planting, cultivating, fertilizing, trimming and otherwise caring for common varieties of grass, plants, trees and shrubs
- Skilled in operating hand and electric tools; operating gas operated gardening, landscaping, and construction equipment; plumbing performance
- Broad and in-depth knowledge of water irrigation systems, to include overall operation and repair
- Ability to communicate effectively and professionally
- Excellent oral and written communication proficiency using English

- Demonstrated acute attention to detail, outstanding follow-up skills and care to provide a beautiful and well-manicured campus on an ongoing basis

### **Preferred Qualifications:**

- Bi-Lingual (Spanish) a plus
- Prior experience maintaining artificial athletic fields a plus
- Prior experience as a landscaper a plus

### **Physical Requirements:**

- Frequent lifting/carrying 10-25 lbs., and 50-100 lbs. occasionally; visual acuity, speech, and hearing; subject to kneeling, crouching, crawling, climbing, walking, twisting, reaching, pushing, and balancing to perform the essential functions
- Operating power equipment, which includes but is not limited to, forklifts, tractors, trucks, mowers, blowers, tree pruning, and sweeping/vacuuming machines
- Working conditions are primarily outside with exposure to temperature variations, occasional exposure to insects, insect and animal bites, poisonous plants and hazardous chemicals
- Ability to travel around the campus safely and comfortably

### **General Information:**

- This position is classified as Non-Exempt
- This position is eligible for Bellarmine's excellent benefits package
- Work hours typically are Monday – Friday, 6:00am – 2:00pm (may include evenings and/or weekends if necessary).

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**To Apply Online:** Please complete the *Bellarmino Staff/Non-Faculty Application Form* located under Employment Applications and this form along with a resume and cover letter to [hr@bcp.org](mailto:hr@bcp.org) and indicate "Grounds Maintenance Technician" in the subject line of the email.

*Bellarmino College Preparatory is an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, color, sex, pregnancy, childbirth, marital status, age, national origin, ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, veteran status, gender, gender identity, genetic information or any other category protected under federal or local law.*

*\*As a Catholic, Jesuit school, Bellarmine may preserve its state and federal protections as a religious institution and may grant more favorable consideration to Roman Catholic applicants.*

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