



**Bellarmino**  
College Preparatory

## ***Dishwasher***

*Bellarmino College Preparatory, a Jesuit secondary school, has been educating young “men for and with others” in the Jesuit tradition of St. Ignatius Loyola, founder of the Society of Jesus, since 1851.*

Bellarmino College Preparatory, located in San José, California, invites applications for a full time Dishwasher to join our kitchen staff and maintain cleanliness around the kitchen service area. Working at Bellarmine College Preparatory requires a commitment to the mission and values of the school.

Bellarmino complies with the Americans with Disabilities Act (ADA) and considers reasonable accommodations that may be necessary to perform the essential functions of the job.

### **Essential Responsibilities**

- Maintains a clean kitchen, properly washes and sorts soiled dishes, and preps foods as needed.
- Keeps dish area free of clutter and organized.
- Sets up dish stations, including dish machines and sinks.
- Maintains clean / dry floors throughout the shift.
- Properly washes, stacks, and stores china, glassware, silverware, cookware, and storage containers.
- Changes water of machines and sinks every two hours, or more often as required by business levels, and properly uses chemical dilutions.
- Assists in the timely storing of food deliveries.
- Maintains trash cans throughout shift and removes full trashcans and boxes at the end of each shift.
- Maintains the dry storage area and the organization of storage shelves.
- Follows the posted daily dish cleaning duties.
- Assists in food prep and any other duties set forth or requested by the Kitchen Manager or Sous Chef as needed.
- Other duties and responsibilities as may be assigned.

### **Minimum Qualifications/Skills**

- Ability to communicate effectively and professionally such that there is successful interaction with students, colleagues, guests, and other members of the Bellarmine community.
- Self-directed with proven ability to assume responsibility, work independently, and move work/projects to completion.
- Ability to prioritize and complete tasks/assignments/projects within established time frames, including the ability to stay focused.
- Graduation from High School or General Education Development (GED) certificate.

### **Physical Requirements/Work Environment:**

- Ability to lift/carry up to 50 pounds regularly, using proper lifting techniques.
- Ability to sit, stand, stoop, walk, bend, twist, use hands to finger, reach with hands and arms, kneel, crouch, crawl, climb, twist, push balance, and climb a ladder (or other

- similar stepping aide) as needed.
- Ability to travel around our campus safely and comfortably as needed.
- Ability to read information in printed material and/or on a mobile device/laptop/computer screen.
- Working conditions are both indoor and outdoor, with exposure to temperature variations.

### **General Information**

- This position is regular, full time non-exempt position.
- Work hours are typically Monday – Friday from 8:00am – 4:00pm. Shifts, however, may change as needed and working evenings, weekends and/or overtime is required as needed.
- This position is eligible for Bellarmine’s excellent benefit package.

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**To Apply Online:** Please complete the *Bellarmino Staff Application Form* located on our [employment webpage](#) under Employment Applications and send along with a resume and cover letter to [hr@bcp.org](mailto:hr@bcp.org), indicating “**Dishwasher**” in the subject line of the e-mail.

*Bellarmino College Preparatory is an equal opportunity employer. Qualified applicants will receive consideration for employment without regard to race, color, sex, pregnancy, childbirth, marital status, age, national origin, ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, veteran status, gender, gender identity, genetic information or any other category protected under federal or local law.*

*\*As a Catholic, Jesuit school, Bellarmine may preserve its state and federal protections as a religious institution and may grant more favorable consideration to Roman Catholic applicants.*

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